



ROBERT WILSON  
Mayor Pro-Tem.

## VILLAGE OF JEMEZ SPRINGS

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JUDY BOYD  
Trustee  
VICTORIA MARTINEZ  
Trustee  
JAMES McCUE  
Trustee

## Jemez Springs Village Council Meeting Minutes Tuesday July 21, 2026, 6:00 PM Governing Body Conference Room

1. **Call to Order** - Mayor Nealeigh called the meeting to order at 6:01 p.m.

**Council Members Present:** Mayor Michael Nealeigh, Trustee Judy Boyd, Trustee Victoria Martinez, Trustee James McCue, and Trustee Robert Wilson.

**Also in Attendance:** Interim Clerk Heather Gutierrez, Finance Director Consultant Jim Cox, IT Consultant Fred Simmank and members of the public Mr. and Mrs. Victor Rodriguez, Olympia Holliday, Fletcher Holliday, Jane House, Tonya Yudzky, Amy Yudzky, Talty Robinson, Daniel Broderick, and Tom Mnich.

2. **Pledge of Allegiance** - Mayor Nealeigh led the Pledge of Allegiance.

3. **Certification of Agenda**

Mayor Nealeigh certified that the agenda was published in accordance with the Open Meetings Act.

4. **Approval of Minutes**

Trustee Wilson made a motion to approve the minutes of the regular meeting on June 16, 2026, seconded by Trustee Boyd. The motion passed.

Trustee McCue made a motion to approve the minutes of the emergency meeting on June 29, 2026, seconded by Trustee Martinez. The motion passed.

5. **Public Input**

Mayor Nealeigh opened the floor for public input on non-agenda items. No public comments were made.

He then introduced Victor Rodriguez, a candidate for Sandoval County Sheriff who had asked to address the Council and guests. Mr. Rodriguez outlined his platform regarding public safety, cross-commissioning local agencies, and increasing community presence.

## **6. Court Report**

Mayor Nealeigh presented the court report. He reminded the Council that the municipal court operates independently from the Mayor and from the Council.

## **7. Mayor's Report**

**a. Code Enforcement:** Mayor Nealeigh reported that he investigated a potential violation of the outdoor lighting ordinance. He found that the resident in question was complying with the ordinance by deactivating the light by 11:00 pm. No further action was required.

**b. Administration:** Mayor Nealeigh is compiling a comprehensive damage inventory in preparation for applying for federal public assistance through the Department of Homeland Security Emergency Management (FEMA) following recent flooding. He noted that the threshold for qualifying for this kind of assistance has increased from less than **\$200,000** to **\$773,000**. A compromised manhole during the flood resulted in a wastewater overflow. Efforts to meet EPA and NMED standards for remediation and testing were hampered by property management personnel denying access to the affected area. Mayor Nealeigh explained that it was necessary to ask the law firm of Robles, Rael, and Anaya, P.C. to issue a notice and demand letter to ensure that easement access would not be denied in the future.

Mayor Nealeigh also reported that the July 4th celebration was successful and well attended. The grant application for the NM Tourism Department's Destination Forward Grant for signage is still pending. A public survey is circulating regarding park names and municipal website functionality. He also announced that the Village web domain will transition to [jemezsprings.gov](http://jemezsprings.gov) by September 5th to meet federal security standards and protocols. He explained that this new domain name is easier to type and to recall and is possible because the Village name is unique.

**c. Project Updates:** A second Invitation to Bid (ITB) was issued for the geothermal well on July 16<sup>th</sup> with bid openings to be held on Monday, July 27. Also, a second request for proposals for the South Mooney Bridge replacement plan and design was issued on July 16 with submissions due August 13. Mayor

Nealeigh reminded the Council that funding applications for the North Mooney Bridge and park entrance designs were submitted to the state transportation department in June. He then reported that construction on the library entrances is ongoing. Delivery of a John Deere tractor and state approval for library HVAC upgrades are both still pending. Bids for the River Walk exceeded the budget, prompting a review of alternative funding combinations. Mayor Nealeigh then reported that three other Capital Outlay projects are currently being processed by the Department of Finance and Administration (DFA)-- \$250,000 for a playground at the community park, \$150,000 for community park toilets, and \$75,000 allocated for community/visitor center furnishings and equipment.

Mayor Nealeigh met with Pueblo of Jemez JNET director Michael Manuelito to discuss a cooperation agreement that will allow the engineering work for connecting residences and business in the Village to future fiber optic lines. The NM Tourism Department CoOp program is in process and will see new photo and video collateral and micro influencer productions over the course of the coming fiscal year.

**d. Personnel:** The search for a deputy clerk and a community/visitor center director is ongoing. Chief of Police Joe Moreno submitted his resignation effective at the end of the week (June 24<sup>th</sup>). Advertisements for filling the chief of police vacancy will begin immediately.

**e. Boards and Commissions** - available at Village Office and on website. The most recent minutes of the Planning and Zoning Commission and the Library Board were presented.

**f. Department Reports** - monthly department reports were reviewed.

## **8. Trustee's Report**

Trustees Martinez, Boyd, McCue, and Wilson had no updates to report.

## **9. Finance Board**

Trustee Boyd made a motion to convene the Finance Board, seconded by Trustee McCue. The motion passed and the Finance Board convened at 6:43pm.

**a. Interim Clerk Report:** Interim Clerk Gutierrez reported that she continues to work on reducing sewer bill arrears and reported that a water shutoff notice resulted in a local business paying their overdue balance.

**b. Lodgers Tax Board Report:** Board Chair Jim McCue reported that the LTB has not met since the last meeting of the Council. Responding to a question from Mr. McCue, Finance Director Consultant Jim Cox confirmed that unspent Lodgers Tax funds remain in the dedicated account and roll over to the next fiscal year.

c. Finance Director Report: Jim Cox reported that June gross receipts tax collections were **\$3,000** over budget. The general fund concluded the 2026 fiscal year having collected **102 percent** of budgeted revenue and spent **83 percent** of the expenditure budget. He also reported that **\$71,433** in unspent Law Enforcement Protection Funds must be returned to the state due to a rule change prohibiting carryover or use for operations. The general fund cash balance increased by approximately **\$30,000**.

**d. Resolution 2026-018 – 2026 Final Quarter Financial Report Year Ending June 30, 2026.** Trustee McCue made a motion to approve the fourth-quarter financial report for the year ending June 30, 2026, seconded by Trustee Martinez. The motion passed unanimously via roll call vote.

**e. Resolution 2026-019 – Final Budget Adoption of 2027 Fiscal Year.**

Trustee Wilson made a motion to approve the final budget for the 2027 fiscal year, seconded by Trustee Boyd. The budget meets the state reserve requirement for the general fund. The motion passed unanimously via roll call vote.

Trustee Boyd made a motion to adjourn the Finance Board, seconded by Trustee McCue. The motion passed, and the regular meeting reconvened at 7:16 pm.

## **10. Old Business**

Approval of Police Department SOP: The Council reviewed standard operating procedures for registered offender information, major incident notifications, and death investigation procedures. Trustee Wilson made a motion to approve the procedures, seconded by Trustee McCue. The motion passed unanimously via roll call vote.

## **11. New Business**

Consideration of Proposal by Snack Stop LLC (SS): SS proposed operating a year-round food trailer on Jemez Springs Plaza. As part of the lease agreement SS would cover the cost of installing the necessary electrical, water and sewer infrastructure at the location. Trustee McCue made a motion to approve the general tenets of the proposal, contingent upon the infrastructure development and the execution of a formal lease agreement. Trustee Martinez seconded the motion. The motion passed unanimously via roll call vote.

## **12. Adjourn**

With no further business, Mayor Nealeigh adjourned the meeting at 7:48 pm.