



INVITATION TO BID

2026-01

TRACTOR WITH ATTACHMENTS PURCHASE

Issue Date: 4/1/2026

Pre-Bid Meeting: none

Questions Deadline: 4/6/2026 2:00pm MST

Response Deadline: 4/8/2026 2:00pm MST

Bid Opening (at Village Office): 4/13/2026 2:00 MST

CONTACT INFORMATION

Heather Gutierrez
Village Procurement Officer
80 Jemez Springs Plaza
Mailing: PO Box 269
Jemez Springs, NM 87025
(575) 829-3540
voffice@jemezsprings-nm.gov

Bid Notice 2026-01: The Village of Jemez Springs wishes to purchase a tractor with attachments that meet required specifications.

- ✓ Payment Terms: Net 30 days. Prompt payment discounts will not be considered in bid evaluation
- ✓ Only Bidders that complete and return the enclosed Acknowledgement of Receipt Form will receive addendums, if issued.
- ✓ Bids must be received in the Village Office by the Response Deadline date and local time as indicated. ***Bids that are received after that date and time will not be accepted and will be returned to the sender unopened.***
- ✓ Bid Offers shall be made on unaltered Bid Offer Forms furnished by the Village of Jemez Springs. ***Emailed Bids are not accepted.*** Bids shall be submitted sealed. The outside package should clearly identify the project name and bid number, bid opening date, and name of bidder. Submit Bid Offer in accordance with the Invitation to Bid.
- ✓ Failure of bidders to complete bidding documents in accordance with all instructions provided is cause for this office to reject bids.
- ✓ Brand names and numbers, if provided, are for reference only, equivalents will be considered. If bidding equivalent, bidders must be prepared to furnish complete data to prove product meets or exceeds specifications of the bid item.

THE PROCUREMENT CODE SECTIONS 13-1-28 THROUGH 13-1-99 NMSA 1978, IMPOSES CIVIL AND CRIMINAL PENALTIES FOR ITS VIOLATION. IN ADDITION, THE NEW MEXICO CRIMINAL STATUTES IMPOSE FELONY PENALTIES FOR BRIBES, GRATUITIES AND KICKBACKS.

ACKNOWLEDGEMENT OF RECEIPT FORM

BID NO.: 2026-01

TITLE: TRACTOR WITH ATTACHMENTS PURCHASE

8 PAGES (INCLUDING ACKNOWLEDGEMENT FORM)

NOTE: ONLY POTENTIAL OFFERORS WHO COMPLETE AND RETURN THIS FORM WILL RECEIVE COPIES OF ADDENDUMS, IF ISSUED.

BIDDER INFORMATION:

In acknowledgement of receipt of the above-mentioned Bid Packet, the undersigned agrees that he/she has received a complete copy.

BIDDER NAME

SIGNATURE OF AUTHORIZED REPRESENTATIVE

PRINTED NAME OF AUTHORIZED REPRESENTATIVE

ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

PHONE NO.: _____

E-MAIL: _____

RETURN TO:
Heather Gutierrez
Village Procurement Officer
Village of Jemez Springs
(575) 829-3540
voffice@jemezsprings-nm.gov

Emailed copies of the Acknowledgement of Receipt form will be accepted. Emailed Proposal responses will not be accepted.

SPECIFICATIONS AND REQUIREMENTS

Target Power Class: 24.8–25.5 HP (Non-DPF Diesel)

I. Tractor General Requirements

The tractor shall be a new, current-production model 4WD compact utility tractor. To minimize maintenance complexity and operational downtime, the engine must meet EPA Tier 4 Final emissions standards without the use of a Diesel Particulate Filter (DPF) or Diesel Exhaust Fluid (DEF).

- Engine: 3-cylinder liquid-cooled diesel; 24.5 to 25.5 gross HP.
- Cold Weather Kit: Factory-installed engine block heater and glow plugs.
- Transmission: 3-range Hydrostatic (HST) with side-by-side or twin-pedal foot controls.
- Drive System: Four-wheel drive with a foot-operated differential lock and wet disc brakes.
- Hydraulics: Minimum total flow of 12.0 GPM; dual-pump system preferred to ensure steering remains responsive while operating the loader.
- Three-Point Hitch: Category 1 with a minimum lift capacity of 1,200 lbs measured 24 inches behind the lift points.
- Tires: Industrial R4 ply-rated tires; rear tires must be calcium-chloride or beet-juice filled for ballast.
- Operator Station: ROPS-equipped open station with a high-back suspension seat, seatbelt, and rubberized floor mat.
- Lighting: Front headlights, rear LED work light, and a ROPS-mounted amber strobe beacon.

II. Required Attachments

All front-mounted attachments must utilize a Skid Steer Style Quick-Attach (SSQA) system. All rear attachments, except subframe-mounted backhoe, must be compatible with a standard Category 1 Three-Point Hitch. All attachments must be factory-matched attachments.

1. Front-End Loader: Factory-installed with a 60-inch heavy-duty bucket and integrated grill guard.
2. Backhoe Attachment: A subframe-mounted backhoe with specific tractor preparation to ensure the frame can handle the stress of digging.
Technical Requirements include a dedicated steel cradle attached to the tractor frame to distribute digging forces. The backhoe must be easily removable to allow for the use of other rear attachments like the box blade or rotary cutter.
Digging Depth: Minimum 6.5 feet to 7.5 feet (max).
Bucket Width: 12-inch or 16-inch heavy-duty trenching bucket with replaceable bolt-on teeth.
Swing Arc: Minimum 180-degree swing capability for dumping spoils away from the trench.
Stabilizers: Hydraulic fold-down stabilizers with flip-over pads (rubber for asphalt, dirt/grouser for soil).

Power Source must be powered by the tractor's Rear Remote hydraulic valves or a dedicated Power Beyond kit.

Transport lock pins for the boom and swing to ensure safe travel on village roads.

3. Rotary Cutter: 60-inch cutting width; rear/front-mount with stump jumper, laminated tail wheel, and front/rear safety chain shielding.
4. Pallet Forks: SSQA-compatible 42-inch adjustable tines with a minimum frame capacity of 2,000 lbs.
5. Post Hole Digger: Category 1 hitch mounted; heavy-duty gearbox with a 9-inch auger bit and reinforced boom.
6. Snow Blade/Pusher: 60-inch to 72-inch width; front-mounted with hydraulic angling or a dedicated snow pusher box with a high-visibility rubber cutting edge.
7. Box Blade: 60-inch working width; heavy-duty steel frame with at least four adjustable/replaceable scarifier shanks and reversible cutting edges.

III. Service and Support Requirements

- Warranty: Minimum 24-month/2,000-hour basic warranty and 60-month powertrain warranty.
- Support Proximity: Bidder must have a physical service and parts facility within 100 miles of Jemez Springs, New Mexico.
- Manuals: One physical set and one digital copy of the operator, parts, and service manuals.
- Delivery: Price must include final assembly, dealer prep, and on-site delivery to the Village of Jemez Springs maintenance yard.

IN-STATE RESIDENT OR NATIVE AMERICAN RESIDENT BUSINESS PREFERENCE. To be eligible for the 10% resident business or Native American resident business preference, the bidder shall include a valid copy of their certificate with their bid and in-state resident preference number on the Bid Offer Page, pursuant to Section 13-4-2 NMSA 1978. Each Bidder may obtain a New Mexico In-State Resident Contractor Preference Certificate Number through the State of New Mexico, Department of Taxation and Revenue, 505-827-0951.

RESIDENT VETERAN PREFERENCE. To be considered for the 10% resident veteran business preference, the bidder shall include a valid copy of their certificate with their bid and in-state veteran preference number on the Bid Offer Page, pursuant to Section 13-4-2 NMSA 1978. Each Bidder may obtain a Resident Veterans Preference Certificate Number through the State of New Mexico, Department of Taxation and Revenue, 505-827-0951. This preference is separate from the in-state preference and is not cumulative with that preference.

TAX EXEMPT STATUS. The Village of Jemez Springs is tax exempt on tangible personal property. Tax shall not be applied to purchase of these items. The Village will provide a tax exemption certificate upon request and after receiving the Contractors state business taxpayer identification

number (old CRS number). Applicable taxes on services, if any, shall be identified as a separate line item on the invoice.

CODES/LAWS/REGULATIONS. The Contractor shall be properly licensed and shall comply with all applicable Federal, State and local government codes, laws, regulations, and requirements in the performance of the work described herein. The procurement code sections 13-1-28 through 13-1-99 NMSA 1978, impose civil and criminal penalties for its violation. In addition, the New Mexico criminal statutes impose felony penalties for bribes, gratuities and kickbacks.

GOVERNING LAW. Any agreement awarded to a Contractor, as a result of this solicitation, shall be governed in accordance with laws of the State of New Mexico.

QUESTIONS/SUGGESTIONS. Questions and/or suggestions concerning this Invitation to Bid shall be submitted in writing no later than the question deadline and shall be directed to:

Heather Gutierrez, Village Procurement Officer
Phone: (575) 829-3540
E-mail: voffice@jemezsprings-nm.gov

Bidders are specifically notified that any attempt to contact any person other than the party listed above concerning this procurement, may be cause to reject said respondent(s) from further consideration.

BID OFFER PAGE 1
Bid No. 2026-01

TRACTOR WITH ATTACHMENTS PURCHASE

Date of Estimated Delivery: _____

In-State or Veterans Preference Certificate Enclosed (Yes/No): _____

Tractor brand and description:

	<u>Item</u>	<u>Price</u>
1.	Tractor	\$ _____
2.	Attachments*	
	Front-End Loader	\$ _____
	Backhoe	\$ _____
	Rotary Cutter	\$ _____
	Pallet Forks	\$ _____
	Post Hole Digger	\$ _____
	Snow blade/pusher	\$ _____
	Box Blade	\$ _____

*If total bid amount exceeds the available funding on all responses, the Village will select the lowest bid on the tractor alone and select attachments as funding allows.

Exceptions:

BID OFFER PAGE 2
Bid No. 2026-01

TRACTOR WITH ATTACHMENTS PURCHASE

Contractor Information

Company Name: _____ Contact Name: _____

Date: _____ Phone: _____

Address: _____

Email: _____

New Mexico Business/Veterans Preference Number: _____

Bidder Acknowledges Receipt of Addenda (if any): _____

Person completing this response represents that I am either authorized to bind the bidder, or that I am submitting the response on behalf of and at the direction of the bidder's representative authorized to contractually bind the bidder. I represent that the bidder or its applicable representative(s) has reviewed the information contained in this bid package and that the information submitted is accurate.

Print Name

Signature